

# Terms & Conditions

## Uses & Availability:

- Suitable for presentations, classes and meetings.
- Available for rental 7 days/week from 7:00am until 8:00pm
- 4 hours minimum for both studios and 1 hour minimum if only renting one of the rooms.
- Full space (includes front office and outdoor patio) available for daily rentals only.

## Reservation/Booking:

- Please contact us at anytime via email at [hello@ChadAllenMethod.com](mailto:hello@ChadAllenMethod.com) or by phone at 323-639-0697
- A deposit of 50% of the intended rental is required at the time of agreement to reserve the space.
- The full amount will be due 3 business days prior to occupation..
- A credit card must be kept on file for reference, regardless of the final payment method.
- Liability insurance is required if teaching any form of movement class (proof of insurance must be submitted with final payment).

## Fees & Payment:

- Rental payments can be made by credit card (including through Paypal & Venmo), cashier's check/money order, or in cash.
- The fee for one studio (A or B) is \$35/hour
- To Rent both rooms together, the fee is \$60/hour

- The entire space is available to rent (private event/meeting) for the daily rate of \$500.
- A security deposit of \$150 is required for full day rentals.
- In the event of damages (or missing items) exceeding the security deposit amount, the full deposit will be used and the on-file credit card will be charged the balance.
- Cleaning fee for full-day rentals: \$35.
- Vacating the space later than the agreed end time will result in additional charges: \$90/hr for any additional time in the 1st and 2nd hour. \$180/hr after that (whether 10 or 45 minutes over the hour).
- Massage tables (2) can be rented for an extra \$30 each per day.

## **Cancellation & Reschedule:**

- Rentals outside 45 days of occupation may be cancelled without penalty. Initial deposit (50% of total rental fee) is 100% refundable.
- Between 45-15 days of occupation, renter will incur a \$150 cancellation fee (for full day rentals), or 25% of the total (for hourly rentals). The rest of the initial deposit will be refunded (for full day rentals).
- Cancellations under 15 days will require the full (50% deposit) payment.
- In case of a date/time change: up to 45 days out, we are happy to extend a one time courtesy reschedule. 45 to 15 days: \$25. 14 days or less: \$50 (independent of all other agreed upon fees).

## The Day Of Your Event

- One of our **Chad Allen Method** team members will be there to welcome you, as well as lock up when your event comes to an end. A key will be provided for the bottom lock so you can go in and out of the space during the course of your event (must be returned at the end of the day).
- Please keep in mind that the agreed upon rental time includes set up and clean up, so be sure to plan accordingly.
- Remember the studio is located on the 2nd floor (no elevator), so be prepared to take your materials/props up the stairs.
- All participants and teachers/presenters/hosts must complete and sign the **Chad Allen Method** Liability Waiver upon arrival. Additionally, if you are teaching a movement class, you will need to have your own Liability Waiver with "**The Chad Allen Method**" included as an additional released.

## Rules & Regulations:

- Light snacks and beverages are permitted in the studio, but please refrain from bringing foods that require heating or refrigeration. Alcoholic beverages are not allowed.
- Shoes in the studio are optional. But if appropriate, we would prefer that they be removed before entering the space (studio A or B).
- No smoking, incense or candles allowed anywhere in the studio, including outdoor patio (same goes for any other device producing flame or smoke).
- Please DO NOT touch any of the equipment in the front office.
- We appreciate you leaving the studio the way you found it (clean, tidy and organized), and taking all your props, decorations, equipment with you when you leave.
- Please be sure to vacate the space at the agreed time, to avoid extra fees (will be taken out of security deposit).

# The Chad Allen Method Rental Agreement

Renter's Name & Business: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Event Description: \_\_\_\_\_

Rental Date(s): \_\_\_\_\_

Start Time (including setup): \_\_\_\_\_ End Time (including cleanup): \_\_\_\_\_

Total Hours: \_\_\_\_\_ X hourly fee: \$ \_\_\_\_\_ Other Fees (massage table(s), water): \$ \_\_\_\_\_

**TOTAL RENTAL FEE: \$** \_\_\_\_\_

**PAYMENT RECEIVED** 50% deposit: \$ \_\_\_\_\_ Date: \_\_\_\_\_

## PLEASE NOTE:

- Studio rental is official, and dates are reserved only upon reception of 50% deposit.
- Full rental fee due 3 business days prior to occupation.

## RENTER RESPONSIBILITIES:

Use of **The Chad Allen Method** studio and equipment is AT RENTER'S OWN RISK. Renter hereby waives rights to seek legal redress for mishaps, accidents, and/or loss while on premises. Renter agrees to leave the studio, equipment and adjacent grounds in the same condition as they were when Renter arrived.

Renter agrees to indemnify and hold harmless **The Chad Allen Method** and its employees, owner, agents, representatives, and contractors acting on its behalf from any and all claims, suits, damages and liabilities, including Workers Compensation claims, resulting directly or indirectly from a cause of occurrence in, upon, at or from the use of the rental facility and equipment herein, including but not limited to such damage or injury which may be caused by the negligence of Renter, or any party associated with Renter's activity.

Renter agrees to be solely responsible for the conduct and welfare of all persons accompanying Renter while on our premises.

I \_\_\_\_\_ (Renter's name) have read, fully understand and accept ALL the terms & conditions of renting **The Chad Allen Method** studio space, located at 8440 Santa Monica Blvd, Ste.203, West Hollywood CA 90069.

Renter signature: \_\_\_\_\_ Date: \_\_\_\_\_